

How to Apply:

Create a master copy of your application.

1. Complete a CMS-100 employment application leaving boxes #1 and #18 blank (Be very specific with your entries).



2. Make several copies.

3. Fill in boxes #1 and #18 on the copies for each position for which you would like to apply.

For Written Tests:

When ready to test, take the application to one of the following test locations:

CMS - James R. Thompson Center

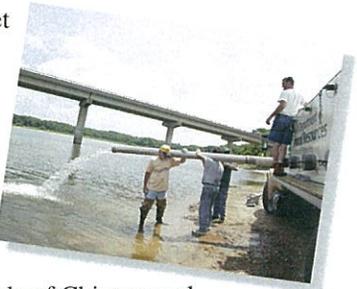
100 West Randolph, 3rd Floor
Chicago, IL 60601
312-793-3565

CMS - Capital City Center

130 West Mason Street
Springfield, IL 62702
217-524-1321

Open testing:

Monday - Thursday
8:00 a.m. - 1:30 p.m.



* Testing centers outside of Chicago and Springfield are listed in the application insert.

How to Apply (Continued)...

If there is an automated test associated with the position, the applicant must submit an application when arriving at the test center, unless it is a closed test. For closed tests, the applicant should submit the application (as indicated on the previous page) and wait to be notified regarding the dates and times when the test will be offered.

For Training and Experience Tests:

(Degree may be required)

Submit application(s) to **CMS Examining and Counseling**, Room 500, Stratton Office Building, 401 South Spring Street, Springfield, IL 62706, according to the instructions in the application.

Additionally, submit an application directly to the DNR contact identified on the job posting.

For more information, go to the following link to determine which test Automated, closed, training and experience if the position in which you are interested has an automated test to be taken, or if qualification is determined by the training and experience of the applicant.

(<http://www.work.illinois.gov/examsche.htm>)

The Illinois Department of Natural Resources does not discriminate based upon race, color, national origin, age, sex, religion or disability in its programs, services, activities and facilities. If you believe that you have been discriminated against, or if you wish additional information, please contact the IDNR EEO Office at One Natural Resources Way, Springfield, Illinois 62702-1271 or by phone at (217) 782-2662.



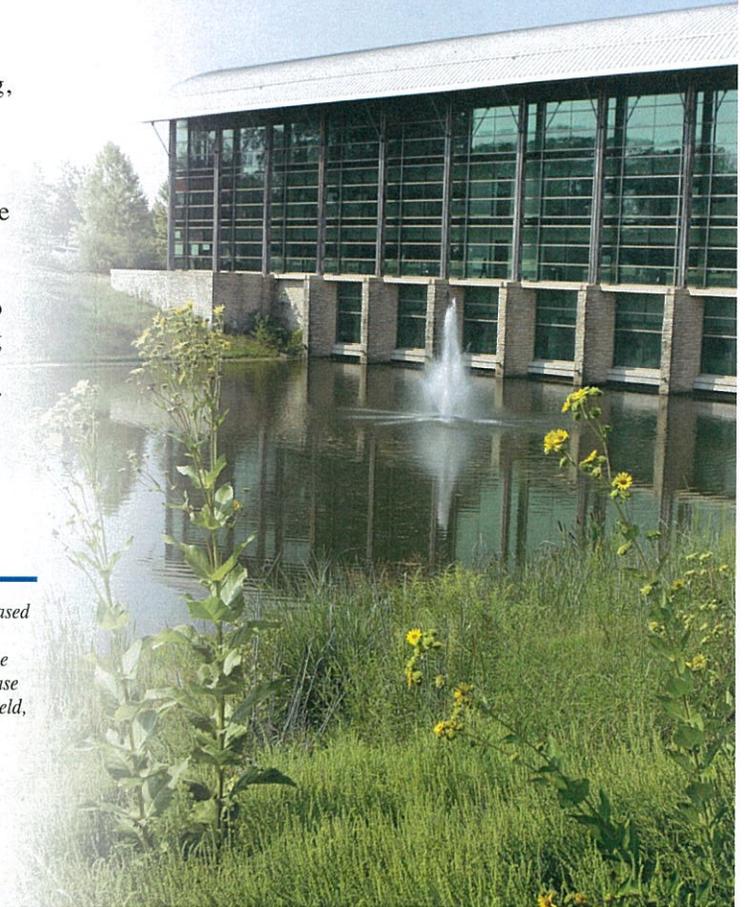
One Natural Resources Way, Springfield, IL 62702
Phone: 217-782-6302 • Fax: 217-557-8406
<http://www.dnr.illinois.gov>

Printed by the Authority of the State of Illinois
DNR 051 1M 09/13 • IOCI 14-0199



State of Illinois
Department of Natural Resources

Applying for
State Employment
With the Illinois Department of
Natural Resources



IDNR Offices and Entities

Office of Land Management

Manages and maintains 324 state-owned and leased state parks, fish and wildlife areas, state forests, state trails, natural areas and recreational sites.

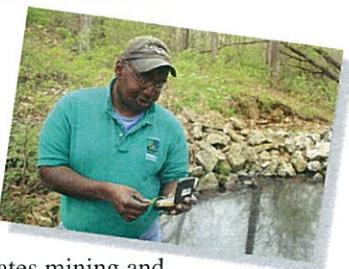
Office of Law Enforcement

Illinois Conservation Police Officers (CPO) have full, statewide police authority; strictly enforcing all of the laws of Illinois, especially those regarding the natural resources of the State.



Office of Mines and Minerals

Oversees the Abandoned Mines Land Reclamation program, mine safety, oil and gas safety and permitting, as well as mine blasting and explosives. Regulates mining and oil and gas production in the State.



Office of Water Resources

Oversees the Lake Michigan water allocation program which supplies 330 billion gallons of water annually, serving 7 million people in over 200 communities. Regulates construction in the floodways of rivers and streams and shore waters of Lake Michigan and all other Illinois public waters.

Office of Coastal Zone Management

As the trustee of Lake Michigan, administers the Coastal Zone Management Program channeling federal dollars to protect Lake Michigan's natural resources.

Office of Resource Conservation

Manages the state's fishing, hunting, wildlife watching, trapping, commercial forestry and fisheries, endangered and threatened species, and natural heritage protection programs.



Office of Realty and Environmental Planning

Manages all IDNR land acquisition and other property interests; negotiates and administers more than 1,500 concessions, land leases, rights of way, special permits, utility licenses and other agreements covering all owned or managed IDNR properties.

Illinois State Museum

Six educational facilities throughout the state and an award-winning website serving over 2.5 Million visitors annually.



Office of Architecture, Engineering and Grants

Manages and executes the IDNR capital program through construction projects and grants to local governments.



Office of Community Outreach

Provides outreach to African-American and Latino populations, concentrating on youth programming, for increased understanding of urban conservation and environmental education.



Office of Strategic Services

Facilitates IDNR's most significant economic impact through license and permit sales, special events, boosting tourism, management of educational programs, and information technology.

Commonly Filled Positions

- Attorney
- Civil Engineer
- Grant Administrator
- Executive Titles
- Information Services Series
- Site Technician II
- Accountant
- Account Technician
- Human Resources Series
- Office Clerical Titles
- Land Reclamation Specialist
- State Mine Inspector
- Natural Resources Series
- Conservation Police Officer Trainee

