# ILLINOIS DEPARTMENT OF MINES AND MINERALS

**Ronald E. Morse**
Director

PROTECTING OUR RESOURCES

**LAND RECLAMATION DIVISION**
300 WEST JEFFERSON STREET - SUITE 300
P.O. BOX 10197
SPRINGFIELD, ILLINOIS 62791-0197
TELEPHONE: (217) 782-4970
FAX: (217) 524-4819


**LAND RECLAMATION DIVISION MEMORANDUM NO. 92-4**

TO: All Surface and Underground Coal Mine Operators

FROM: Paul Ehret, Supervisor
Land Reclamation Division

DATE: April 8, 1992

RE: Submittal of Permit Related Requests and Other Information

Recently the Department has been receiving submittals from designated operators and/or consultants rather than from the permittee.

The Department has determined that the submittals listed below must be signed by the permittee or an authorized employee of the permittee:

- Permit applications
- Significant permit revision applications
- Insignificant permit revision requests (IPRs)
- Incidental boundary revision requests (IBRs)
- Bond release and/or bond cancellation requests
- Affected acreage reports
- Grading extension requests
- Condition submittals for permits, revisions, IPRs and IBRs that result in the alteration of the permit, obligate the permittee to perform some task or have other long-term ramifications.

If any of the submittals identified above are signed by someone other than the permittee, the Department will return such submittals unprocessed.

The Department will accept the submittals identified above from designated operators and consultants if each submittal is accompanied by a signed cover letter from the permittee requesting our review of <u>that specific submittal</u>.

This policy is being implemented to ensure the permittee is aware of all permit-related activities and that unauthorized revisions or changes are not being made to the permit.

Informational submittals will be accepted from individuals other than the permittee. These include:



*Printed on Recycled Paper*

- Discharge monitoring reports (DMRs)
- Groundwater monitoring reports (GMRs)
- Revegetation reports (SCML 4s)
- Requests for tree and shrub sampling (SCML 5s)
- Productivity sampling requests
- Impoundment and/or refuse pile certifications
- Condition submittals for permits, revisions, IPRs and IBRs if they are simply informational in nature such as monitoring data
- Insurance certificates (must list permittee as the insured)

If you have any questions concerning this matter, please feel free to contact your field representative or this office.