



## Illinois Coastal Management Program Small Grants

<b>Funding Opportunity:</b> Illinois Coastal Management Program Small Grants	
<b>Announcement Type:</b> Initial Announcement	
<b>Federal Agency Name:</b> National Oceanic and Atmospheric Administration, U.S. Dept. of Commerce	
<b>CFDA Number:</b> 11.419	
<b>Application Deadline:</b> December 15, 2014	
<b>Grant Start Date:</b> September 2015	<b>Grant End Date:</b> September 2016
<b>Minimum Grant:</b> \$1000	<b>Maximum Grant:</b> \$5000*

\*Applications for \$5000 to \$100,000 must use the 2015 Illinois Coastal Grants Program application packet, available here: <http://www.dnr.illinois.gov/cmp/Pages/2015-RFP.aspx>

### *What we do*

The Illinois Coastal Management Program is a federally-funded program within the Illinois Department of Natural Resources with the goal of preserving, protecting, and where possible, restoring and enhancing the resources of the Illinois Lake Michigan Coastal area for this and future generations.

### *What are our priorities?*

Coastal Habitat, Water Pollution, Sustainable Development, Public Access and Recreation, Invasive Species, Climate Change

### *How much funding is available?*

- Small grants typically range from \$1000 to \$5000. Matching funds are not required but will be considered in scoring.
- Up to \$30,000 may be available for small grants
- Up to 10 projects may be funded in this round of grants

### *What can we fund?*

- Short-term Environmental Education and Outreach Projects- funds projects such as classroom or community-based environmental education. Also includes creation and printing of environmental education resources including but not limited to maps, booklets, posters, etc.
- Community Engagement Events- sponsors events such as symposiums, conferences, workshops, nature festivals, etc. (no food will be funded)
- Educational or Interpretive Signage- must be on public property within the Illinois Coastal Zone (see map <https://sites.google.com/site/icmpmaps/coastal-zone-map>). If the landowner is not the applicant, please include a letter of support from the landowner.
- Special Request- funds projects which don't fit into the descriptions above but which fit our environmental priorities.

### *Who can apply?*

- Units of government including municipalities, school districts, park districts, public universities
- Not-for-profit organizations



### *Project Limitations*

- Maximum 2 applications per applicant
- Projects must be within Lake or Cook Counties in Illinois
- Individuals are not eligible
- This grant will not fund school biodiversity field trips. Please apply for the Illinois Biodiversity Field Trip Grant: <http://dnr.state.il.us/education/classrm/grants.htm>
- We will not fund food, research, general operations/ organizational capacity, maintenance costs, erosion control, planting trees, habitat restoration or other ground-disturbing projects
- We cannot fund any costs which are not allowed based upon federal grant cost principles, such as advertizing to increase public awareness of your organization or costs of fundraising
- Indirect costs (general operations costs) are not eligible.

### *How do we select grantees?*

We will review your application shortly after the deadline and contact you for any missing information. If the application meets all of the requirements at the initial assessment stage, we will score it based upon the following criteria:

- Project meets a clear and important need.....4 points
- Project is expected to be successful in the time allowed.....4 points
- Project fits well with the goals of our funding source.....4 points
- Project impact is expected to be significant.....4 points
- Applicant has the resources and ability to complete this project.....4 points
- Applicant provides matching funds.....up to 4 points

### *What happens if we offer you a grant?*

- We will contact you to let you know your project was selected for funding.
- You will be required to sign a grant agreement.
- You will be expected to complete your project in 12 months. No extensions will be available.
- You will need to keep in touch with our program regarding grant progress.
- This is a reimbursement grant, and requests for reimbursement can be submitted quarterly.
- Once your project is complete, a final report is required on the project.

## **Before you Start the Application**

Before you spend time filling in your application, please make sure that you know all about our funding priorities and have taken time to develop a project idea which fits into our program. More information can be found here: <http://www.dnr.illinois.gov/cmp/Pages/ILMIP.aspx>

You can also contact Lisa Cotner (312)814-6414 or email [Lisa.Cotner@illinois.gov](mailto:Lisa.Cotner@illinois.gov) to tell us about your project before going ahead with your application. We can talk to you about whether your project is likely to meet our priorities for funding and give advice on what you need to do to make your project viable, competitive, and worthwhile.



## How to Apply

- Complete the application form below
- Print, sign, and date the application form. Attach a completed and signed W-9 (available here: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>). Please make sure that both forms are signed by authorized individual in your organization (such as the chief officer, executive director, general manager, managing director, president, CEO, CFO, etc.).
- Scan and email signed application and W-9 to [DNR.CMP@illinois.gov](mailto:DNR.CMP@illinois.gov)
- Attach letters of support (optional)
- Mail original signed paper application, W-9 and letters of support to:

Illinois Department of Natural Resources  
Coastal Management Program  
160 N. LaSalle St., Suite S-703  
Chicago, IL 60601  
Attn: Small Grants

## Applicant Information

Organization Name: \_\_\_\_\_

Federal Employer Identification Number (FEIN): \_\_\_\_\_

Type of Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### **Main Project Contact Person**

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Title: \_\_\_\_\_ Email Address: \_\_\_\_\_

### **Applicant's Chief Officer**

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Title: \_\_\_\_\_ Email Address: \_\_\_\_\_



## Certification:

I certify that all statements in this application are true, complete and accurate to the best of my knowledge; that the applying organization has the resources to initially finance and subsequently manage the project, as set forth in this application; that failure to adhere to the project timeframe, or to meet the requirements of the grant agreement, is sufficient cause for termination, which may result in the ineligibility of the local sponsor to be considered for subsequent grant assistance for two consecutive grant cycles; and that failure to submit timely reimbursement requests may result in the project sponsoring forfeiting all reimbursements from IDNR.

Authorized Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

## Project Information

1. Project Title: \_\_\_\_\_
2. Primary Location of Project (Must be within Lake or Cook Counties in Illinois):
  - Location Description or Address:
  
  
  
  
  
  
  
  
  
  
  - County:
3. Brief description of your organization and its mission.



4. Please describe your proposed project activity and why it is needed.

5. How will you make your project happen? Please tell us how you plan to accomplish your project. What are the steps? What is the approximate project timeline?



6. Does this fit into a larger project? If so, provide a brief description of that project and how this project fits in.

7. What will be the expected results of your project? If applicable, how many people will be reached?



8. Will you work with other organizations to make your project happen? If so, please identify who you will be working with and describe your plans for collaboration.



