

Illinois Department of Natural Resources
Coastal Management Program
2015 Small Grant Information

Federal Funding Source Information

Agency: National Oceanic and Atmospheric Administration (NOAA)

Catalog of Federal Domestic Assistance (CFDA) Number: 11.419

Federal Award Identification Number (FAIN): NA14NOS4190081

Illinois Coastal Grants Contacts

Please contact us at any time with questions you may have about the grants program, implementing your project, reporting requirements, reimbursement and match documentation, or any other questions.

Please include your grant number in the subject line of any email correspondence regarding your grant.

Mailing Address

Illinois Department of Natural Resources
Coastal Management Program
160 N. LaSalle Street, Suite S-703
Chicago, IL 60601
Attn: Coastal Grants Program

Main Office Number: 312-814-1405

Email Address for Performance Reports and Reimbursement Paperwork: DNR.CMP@illinois.gov

Illinois Coastal Grants Program Primary Contact

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Grant Reporting

Reporting and reimbursement forms are available at: <http://www.dnr.illinois.gov/cmp/Pages/Small-Grant-Recipients.aspx>

Reports are due on April 15 (on all work completed through March 31) and October 15 (on work completed April 1- Sept. 30). Due to the late start, projects ending on October 31, 2016 can skip the October 15th report and submit a final report no later than 30 days after the project is completed.

Funding Source Acknowledgement

We ask that you acknowledge our support in the following ways:

Publicity Materials

Please use NOAA *and* IDNR logos on all press releases, invitations, guides, banners, event advertising materials, and other printed and online materials.

In cases where only line accreditation is possible, please use the words “Supported by NOAA and the IDNR Coastal Management Program.”

Final Publications and Documents

NOAA and IDNR *require* grantees to acknowledge the funding source on all *final* publications and documents that are generated through this grant. Please use the following logos in the following order:

NOAA Logo/ IL DNR Logo/ Coastal Management Program Logo

Example:



Please note that the Coastal Management Program logo has changed. We ask that you arrange the logos so the kayaker is paddling onto the page or sign. For high resolution logos, please visit the small grants website or contact the ICMP staff. <http://www.dnr.illinois.gov/cmp/Pages/Small-Grant-Recipients.aspx>.

Disclaimer Requirement for Reports and Videos

NOAA *requires* that grantees include the following disclaimer in all final reports and/or videos generated through this grant.

This [report/video/etc.] was prepared by [Grantee name] using Federal Funds under award number NA14NOS4190081 from NOAA's Office for Coastal Management, U.S. Department of Commerce. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of NOAA's Office for Coastal Management or the U.S. Department of Commerce.

Acknowledgement Requirements for Signs

For all projects that include permanent signs, grantees must identify the project and acknowledge this grant on at least one sign located near or at the entrance to the project site. This acknowledgement can be presented either as standalone sign or can be included as part of a broader sign design. Logos must be included on the sign; please follow the logo guidance above. The sign must state the following:

This Project is funded in part under the Coastal Zone Management Act, by NOAA's Office for Coastal Management in conjunction with the Illinois Coastal Management Program, Illinois Department of Natural Resources.

RECORD RETENTION / AUDIT REQUIREMENTS- Legal Requirements

Please read your grant agreement for additional state and federal requirements.

Record Retention

The local project sponsor (grantee) must maintain, for a minimum three (3) year period following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement, and shall make them available to the Illinois DNR and/or the State of Illinois, Auditor General, and the Attorney General for auditing at reasonable times. Failure by the grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.

Audit Requirements

Local agencies receiving a cumulative total of \$500,000 or more in state assistance in a given year are required to have an agency-wide annual financial and compliance audit conducted as is generally required by 1) state law (65 ILCS 5/8-8-1 et seq. Or 55 ILCS 5/6-31001 et seq.) 2) by the grantee's own governing body, as applicable. A copy of the audit must be provided to DNR, upon request, OR if any findings (irregularities) involving the Coastal Management grant are reported in the audit. The audit must be conducted by an independent public accountant, certified and licensed by authority of the State of Illinois and conducted in accordance with generally accepted auditing standards adopted by the American Institute of Certified Public Accountants (AICPA, 1985) Procurement of the necessary audit(s) is the responsibility of the local agency and can follow established local procurement procedures, provided those procedures promote an open and competitive environment.

Audit Resolution

The grantee is responsible for timely action in resolving any audit findings or questioned project costs. In the event that questioned costs are ultimately deemed disallowed as determined by the Illinois DNR or its representative, the grantee shall be responsible for repayment of such costs.