

# 2014- RFP1

# Coastal Grants

Illinois Department of Natural Resources  
Coastal Management Program  
April 21, 2014



# Introductions



# What we will cover today

- Brief overview of Coastal Management Program
- 2014 RFP-1 Grant Program Details
- Changes from last round
- How to apply
- Question and Answer

# Illinois Coastal Management Program



**Purpose:** Protect, restore, and manage the Illinois Lake Michigan Coast for current and future generations

# Illinois Coastal Priorities

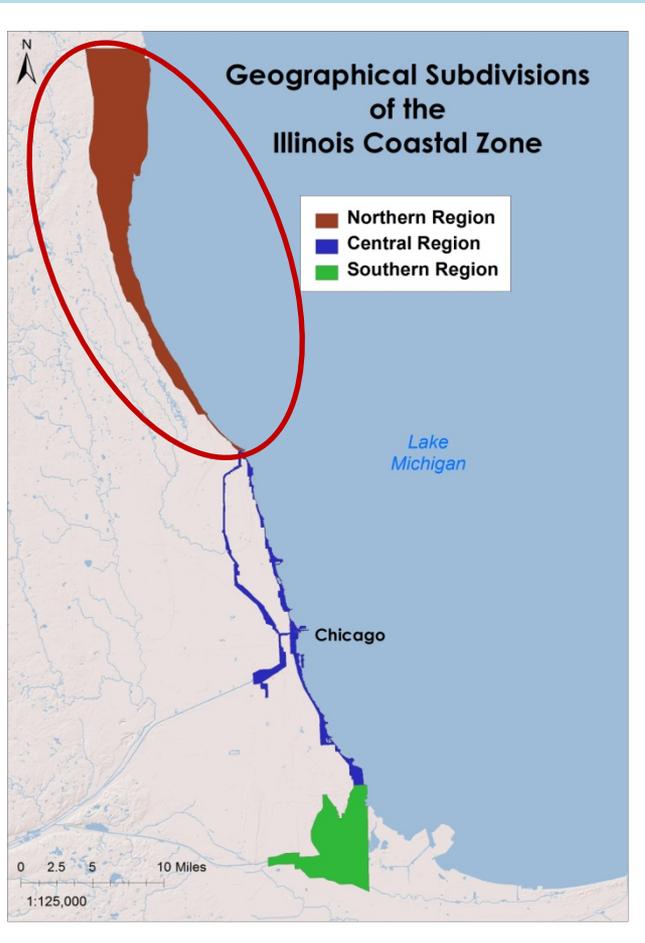


## Throughout the Coastal Zone:

- Wetland & riparian habitat restoration
- Green infrastructure to reduce stormwater
- Improve invasive species control



# Illinois Coastal Priorities Northern Region



- Improve connections among natural areas
- Increase recreational access to waterways, beaches
- Link water and land-based trails



# Illinois Coastal Priorities Central Region



- Improve habitat value of urbanized areas
- Better beach water conditions for safe use
- Reduce dispersal of invasives in waterways

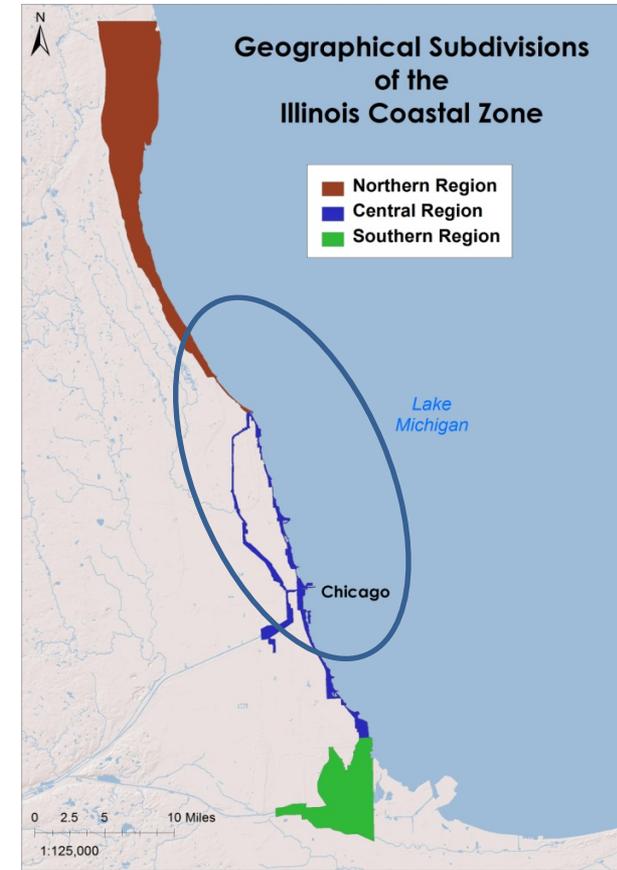
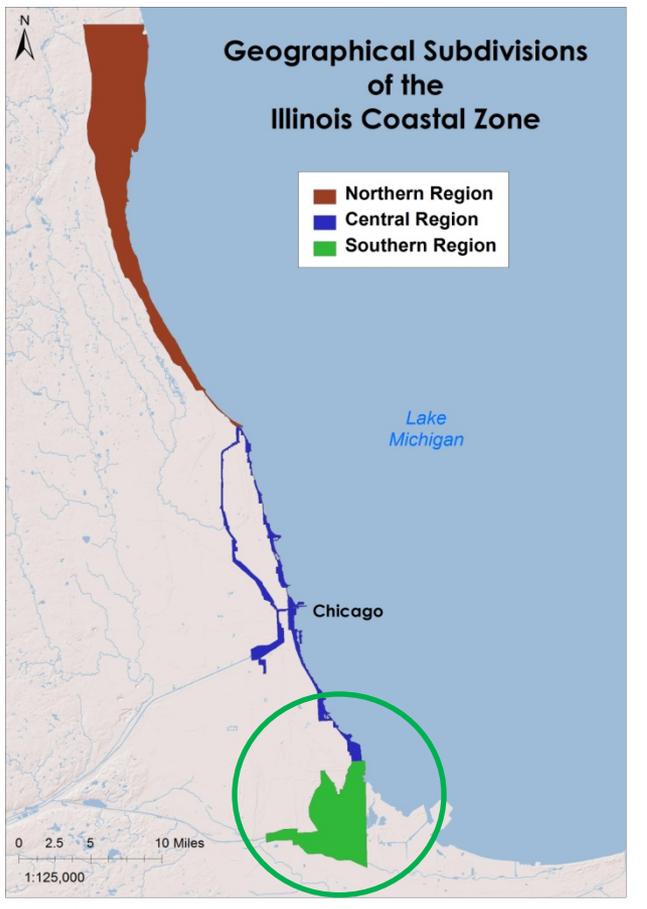


Photo:USGS

# Illinois Coastal Priorities

## South Chicago and the Calumet



- Improve hydrology to more natural conditions
- Protect, increase open space
- Support rehabilitation of brownfields



# See Grant Guidelines for full list!

## Regional Stakeholder Priorities

The Illinois Coastal Management Program recently completed an implementation plan which identifies stakeholder priorities for the next three to five years. Addressing these priorities will be one consideration in the ranking of proposals. The Illinois Coastal Zone Map (Figure 1, see page 2) shows the approximate division of the coast into three sections with dividing lines at Wilmette Harbor and the Calumet River. Waukegan Harbor Area of Concern, in Waukegan, IL, has additional stakeholder-identified priorities. Priorities for each region of the Illinois Coastal Zone and the entire Coastal Zone are presented below (Table 1). Applicants should make it clear in the project narrative which priority the project addresses a stakeholder priority for its region and which priority addresses the entire Coastal Zone.

**Table 1.** Stakeholder-Identified Priorities for each section of the Illinois Coastal Zone. See <http://www.dnr.illinois.gov/cmp/Pages/ILMIP.aspx> for more details.

Lake County and North Shore
<b>Top Priorities</b>
Improve the connectivity among core areas of natural lands
Increase recreational access to waterways and beaches
Link water and land-based trails and facilities
<b>Secondary Priorities</b>
Coordinate management of natural lands, using targeted restoration to improve ecological conditions
Restore and improve riparian areas, lakes and streams as habitat for birds and wildlife, including expanding protection and restoration of near shore aquatic habitat
Ensure habitat needs for safe passage of aerial migrants
Promote and improve diverse recreational opportunities
Chicago and Evanston's Lakefront and Waterways
<b>Top Priorities</b>
Improve habitat value of urbanized areas including neighborhoods
Restore and improve riparian areas, lakes and streams as habitat for birds and wildlife, including expanding protection and restoration of near shore aquatic habitat
Use green infrastructure and other strategies to manage storm water, reduce runoff volumes and reduce frequency of untreated sewage release
<b>Secondary Priorities</b>
Improve and coordinate regional collaboration on invasive species management to control terrestrial and aquatic invasive species and improve ecological conditions
Help make beach and water conditions safe for recreational use
Ensure that waterways are no dispersal vectors for aquatic invasive species – including supporting development of environmentally responsible shipping

**Table 1 (continued).** Stakeholder-Identified Priorities for each section of the Illinois Coastal Zone.

South Chicago and the Calumet
<b>Top Priorities</b>
Improve hydrologic regimes to more natural conditions
Promote and increase interconnected open space, especially along priority waterways
Support rehabilitation and redevelopment of brownfield and old industrial sites
<b>Secondary Priorities</b>
Improve and coordinate regional collaboration on invasive species management to control terrestrial and aquatic invasive species and improve ecological conditions
Ensure habitat needs for safe passage of aerial migrants
Support recreational use of waterways and increase number of public access points
Make water conditions safe for recreational use
Waukegan Harbor Area of Concern (AOC)
<b>Top Priorities</b>
Maintain and improve terrestrial habitat for native plants and animals.
Improve beach health and reduce beach closures.
Reduce impacts of contaminants to humans and wildlife.
Throughout the Illinois Coastal Zone
<b>Top Priorities</b>
Restore and improve riparian areas, lakes and streams as habitat for birds and wildlife, including expanding protection and restoration of near shore aquatic habitat.
Use green infrastructure and other strategies to manage storm water and reduce runoff.
Improve and coordinate regional collaboration on invasive species management to control terrestrial and aquatic invasive species and improve ecological conditions.
<b>Secondary Priorities</b>
Ensure habitat needs for safe passage of aerial migrants.
Prevent bio-accumulative toxins from entering waterways, especially recreational areas.

## IV. Grant Categories

Projects must fit within one (and only one) of the following grant categories.

- (A) Environmental Education and Outreach
- (B) Sustainable Coastal Planning

Nearly all Sustainable Coastal Planning projects will include an outreach component to get stakeholders involved, so if you are thinking, "My project is both," it probably falls under the Sustainable Coastal Planning category. Use the application materials specific to the grant category for your project.

Pages 5-6

# Grant Program Details

**Application Deadline:** May 30, 2014, 5pm

**Grant Categories:** Outreach and Education  
Sustainable Coastal Planning

**Grant Amounts:** \$20,000 to \$150,000

Smaller grants may be available on a case-by-case basis. To apply for a smaller amount, applicants must contact us no later than May 15<sup>th</sup> to schedule an appointment to discuss the project.

**Total Funding Available:** Approximately \$800,000

**Applications available at:**

<http://www.dnr.illinois.gov/cmp/Pages/grants.aspx>



# Grant Program Details

- Reimbursement Grant
- Grant Period: 18 months (October 2014 -March 2016)
- No grant extensions will be available



# Grant Program Details

## Eligible Applicants:

- Units of local government
- Non-profit 501(c)(3) organizations
- Full list is in Grant Guidelines



**Applying for or receiving a previous Illinois Coastal Grant has no impact on eligibility**

# Eligible Project Locations

- Education and Outreach projects are limited to Cook and Lake Counties in IL.
- Signs and permanent educational displays must be within the Illinois Coastal Zone.
- On-the-ground components of education and outreach projects (EXAMPLE: invasive species removal trainings) must be within the Coastal Zone)
- Sustainable Coastal Planning grants must be for projects entirely within the Illinois Coastal Zone.

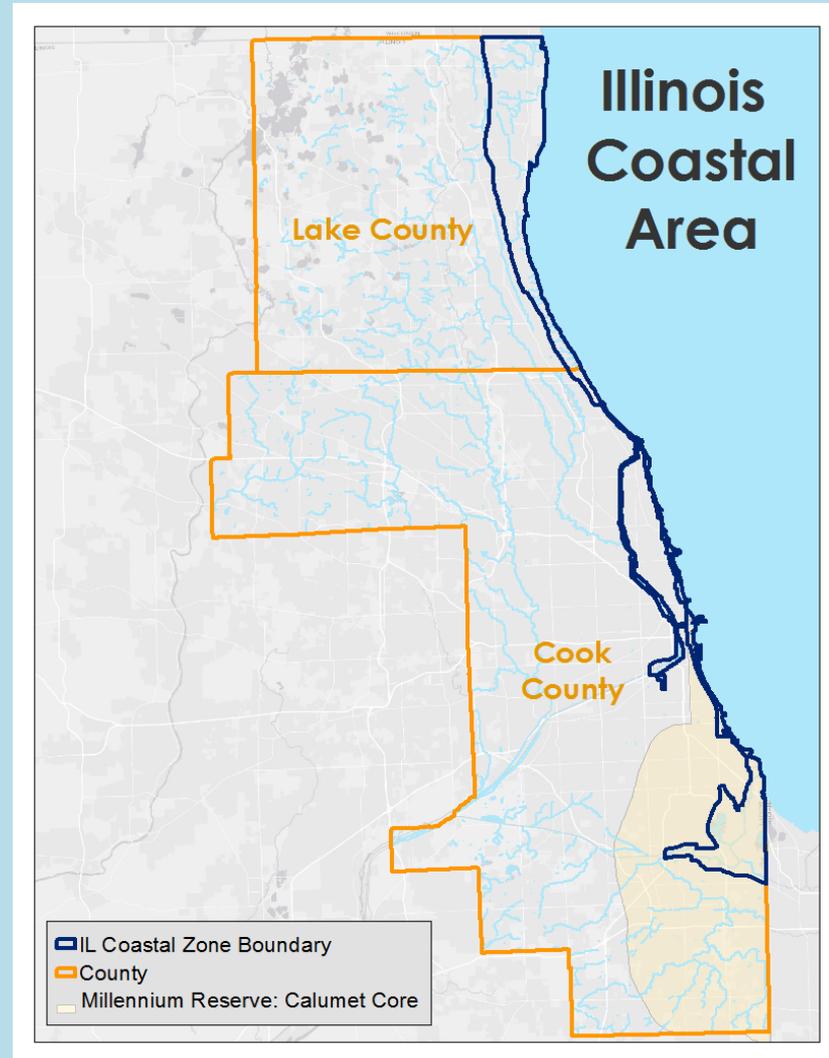
# Example Projects

## #1- Signs at a Nature Center

- Only fundable if it is within the IL Coastal Zone

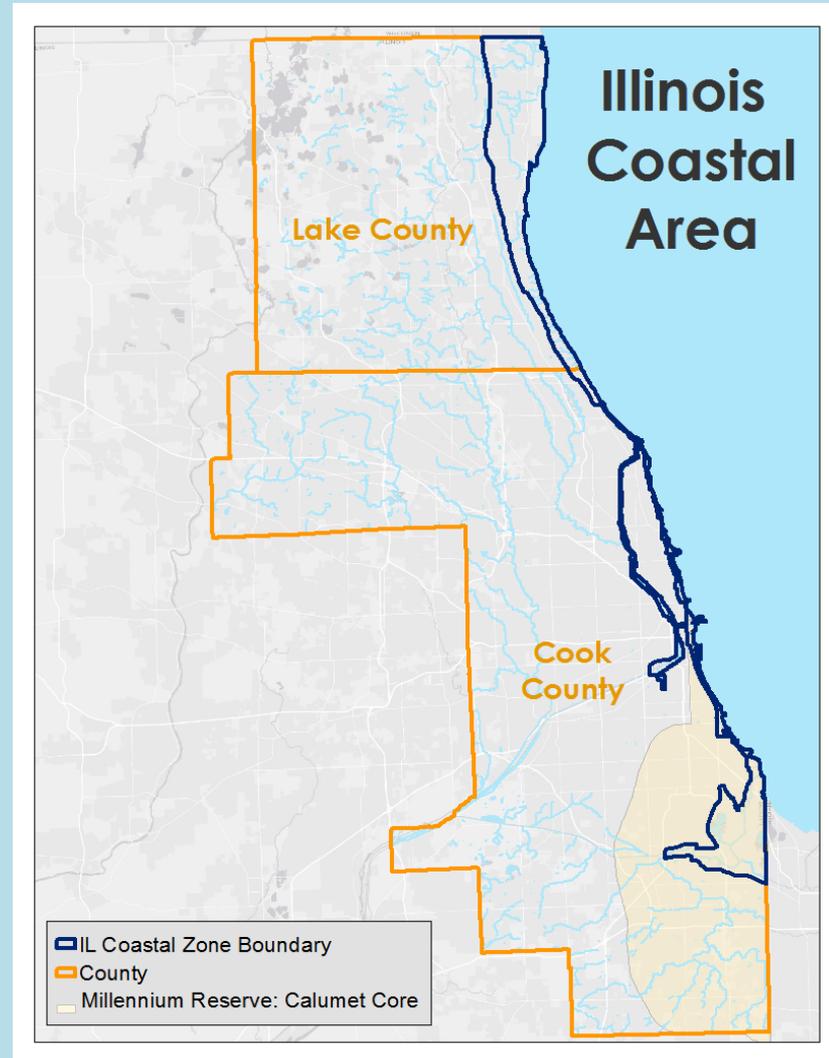
## #2- Environmental components of master plan for a municipality

- Only the work within IL Coastal Zone can be part of the grant or match



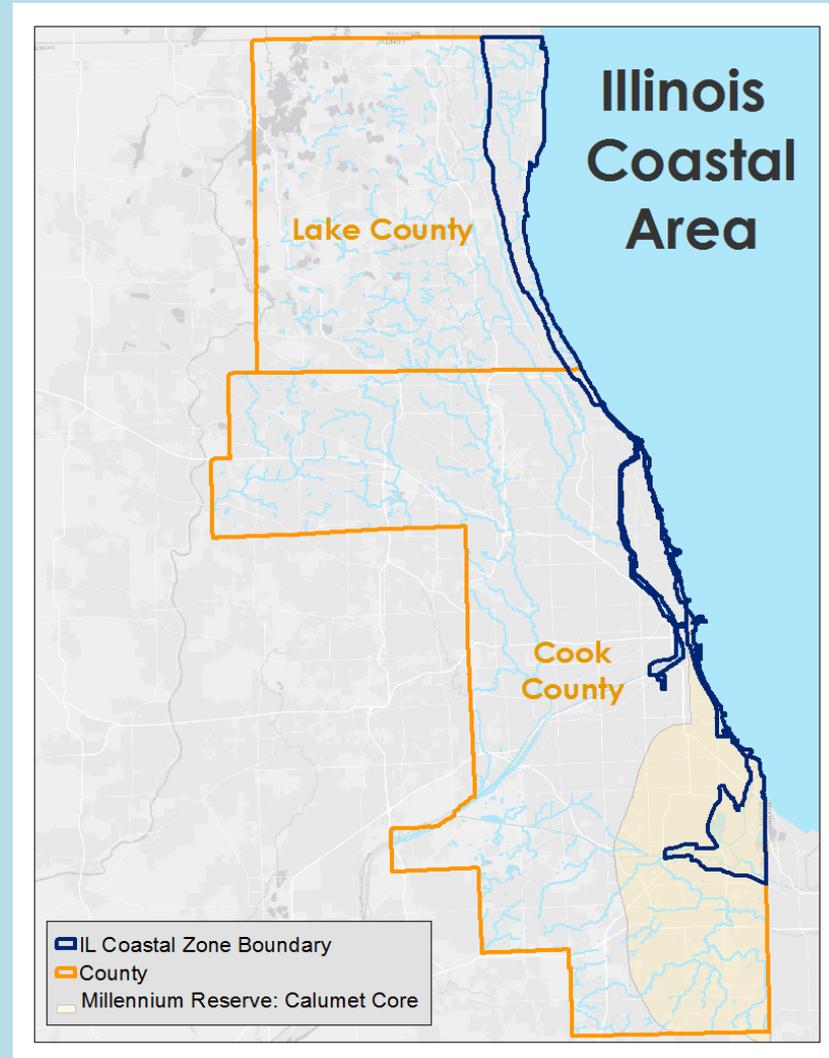
# Example Projects

- #3- Presentations to classrooms on Illinois Coastal issues with field trips to **remove buckthorn**
- Classroom presentations can be anywhere in Lake or Cook counties in Illinois
  - Field trips with on-the-ground restoration training must be to sites within IL Coastal Zone



# Example Projects

- #4- Presentations to classrooms on Illinois Coastal issues with **bird watching field trips**
- Classroom presentations can be anywhere in Lake or Cook counties in Illinois
  - Field trips locations aren't restricted, but trips to sites within the IL Coastal Zone are preferred



# Coastal Zone Boundary

Resources:

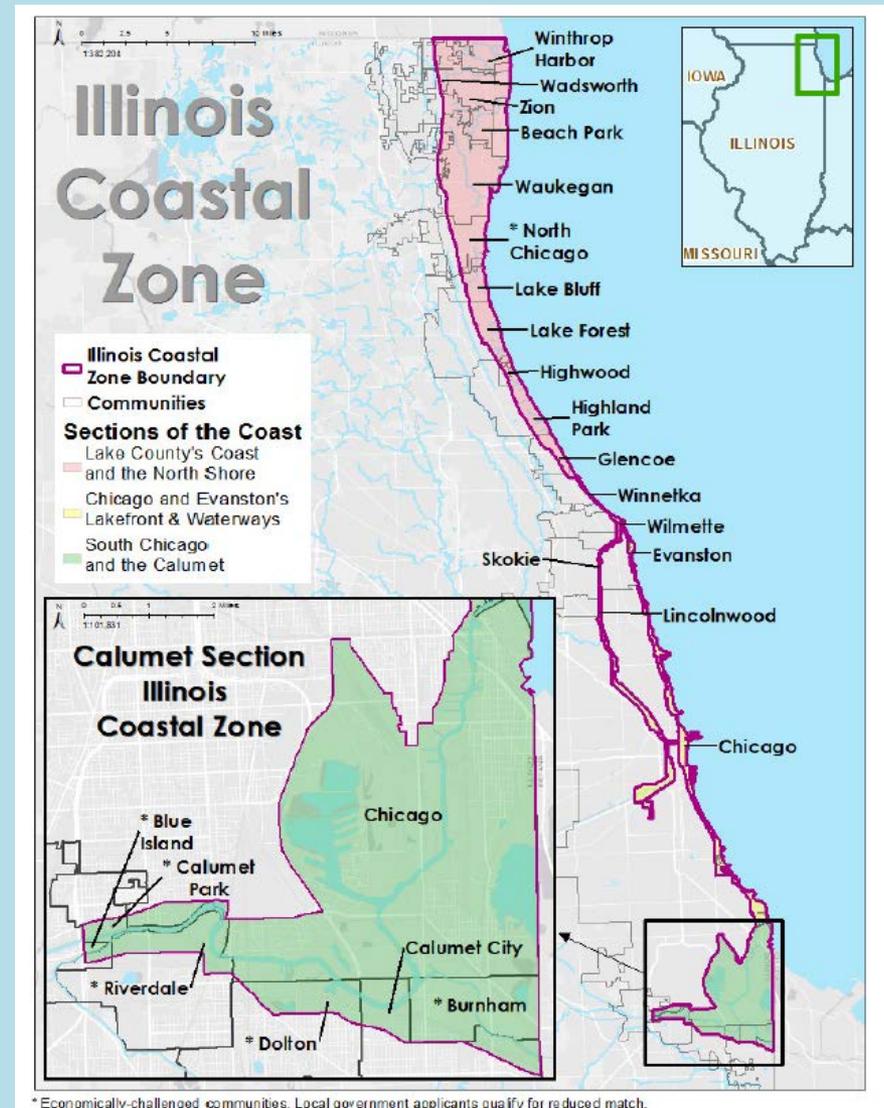
PDF map

Google Map

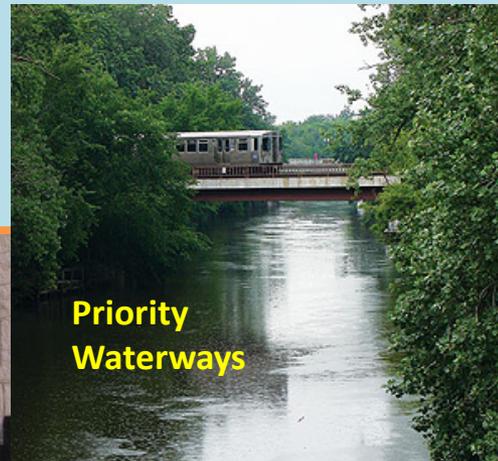
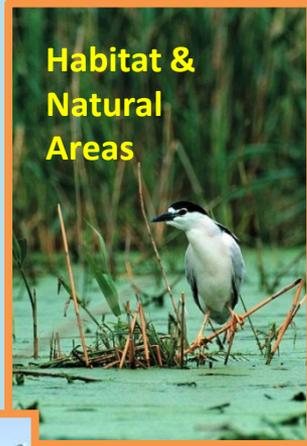
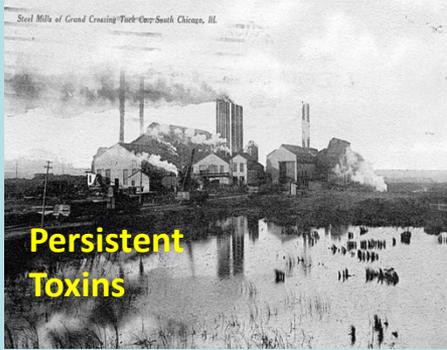
Google Earth Layer

GIS Layer

10-Map Series



# Projects must address an Environmental Priority



# Environmental Education Definition

- Educational and training activities, outreach, and information dissemination aimed at developing an environmentally literate citizenry with the skills, knowledge, and inclination to make well-informed choices concerning the environment
- Based upon scientifically-sound knowledge about environmental processes and systems, critical thinking skills, decision-making skills, and personal and civic responsibility



# Educational Project Types

- **Community Projects-** Participatory stewardship, outdoor education, place-based education
- **Teacher Professional Development-** Training on how to teach about the environment
- **Outreach Projects-** Workshops, public awareness campaigns
- **Permanent Educational Displays-** Must be within Coastal Zone in facilities that are open to the public with no fee

**Projects can include more than one component-  
but often simpler is better**



# Sustainable Coastal Planning

- Designed to protect and enhance the ecological, social, and economic health of the Illinois Coastal Zone in order to preserve coastal resources for current and future uses.
- The planning process identifies community goals and concerns, develops actions or site designs to address these needs, and determines the resources needed to implement the plan.



# Sustainable Coastal Planning

## Examples include:

- Watershed plans
- Engineering and site plans
- Green infrastructure plans and specifications
- Natural resource conservation plans, including restoration and/or management of natural areas and/or fish and wildlife populations
- Sustainable development plans for communities or areas



# Environmental Justice

Extra consideration will be given to projects which address the concerns and needs of population segments which have been disproportionately affected by adverse environmental impacts. This includes those addressing geographic areas with concentrated environment hazards and projects which extend work into communities historically neglected due to race and class.



# Eligibility Requirements

- Eligible applicant
- Stand-alone project not dependent upon future funding
- Project location is eligible
- Project is for public benefit
- Project is for environmental education or planning
- Request amount is within the range
- Application arrives on time
- Application is complete and signed
- Match amount is adequate
- Grant period does not exceed allowed time

# Restrictions to eligibility

- No research
- Planning grants cannot fund on-the-ground work



# Match

- 1:1 non-federal match required for most applicants
- Reduced match (1:3, grant is for 75% of total cost) for local governmental applicants in economically-challenged communities
- Cash or in-kind match allowed
- Indirect can be used as match ONLY with proof of an approved Federally Negotiated Indirect Rate
- Grant recipients must document grant AND match expenditures in order to get reimbursement



# Coastal Zone Municipality List

Beach Park

\*Blue Island

\*Burnham

\*Calumet City

\*Calumet Park

Chicago

\*Dolton

Evanston

Glencoe

Highland Park

Highwood

Kenilworth

Lake Bluff

Lake Forest

Lincolnwood

\*North Chicago

\*Riverdale

Skokie

Wadsworth

\*Waukegan

Wilmette

Winnetka

Winthrop Harbor

\*Zion

\*= Economically Challenged Communities. Local Governmental applicants to the 2014-RFP1 Coastal Grants program qualify for reduced match requirement

# More Details

- Multiple applications allowed
- Partnerships are encouraged
- Successful applicants must sign a grant agreement
- Grant recipients are required to submit quarterly grant reports



# Application Evaluation

- No pre-determined distribution of funds for planning versus education
- Different scoring rubric for each category based upon what makes a great education versus a great planning project.
- Will rank all proposals from both categories in one list.
- Final decisions will be based upon rankings with some flexibility aimed at creating a diverse project portfolio which includes a good geographic distribution of projects and mixture of education and planning projects.

# Application Evaluation

Evaluation Criteria (in order approx. from most to least weight)

- Need
- Anticipated Outputs and Outcomes
- Quality of Proposal
- Environmental Justice
- Creativity, Innovation and Uniqueness (Education-only)
- Sound Methods and Science
- Feasibility and Timeline
- Partnerships and Local Support (More weight for Planning)
- Cost Effectiveness and Degree of Impact
- Financial Integrity
- Organizational Capacity and Qualifications of Applicant



# Application Evaluation

## Bonus Point Criteria

- First project by applicant: Applicants which have not received an Illinois Coastal Grant in the past will receive bonus points.



# Changes from Previous Rounds

- Education and Outreach projects are now open to all of Cook and Lake Counties in Illinois
- Expanded the list of municipalities on the Economically Challenged Communities list.
- Updated application materials to provide more guidance on eligibility of project costs such as field trips and on-the-ground stewardship trainings

# How to Apply

- Application Packet
  - Application Form
  - Application Cover Page
  - Project Narrative
  - Detailed Proposed Budget (and Application Instructions)

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

IDNR Home | Pat Quinn, Governor | Illinois.gov

DNR A to Z

Natural Resources | Parks/Recreation | Hunting/Trapping | Fishing | Outreach/Education | Safety & Rules

Illinois DNR > Coastal Management Program

**2014-RFP1**

**Application Deadline May 30, 2014 - 5:00 pm**

[Education and Outreach Application Packet \(.zip\)](#)

[Sustainable Coastal Planning Application Packet \(.zip\)](#)

[Grants Guidelines \(.pdf\)](#)

**APPLICATION DETAILS**

**Informational Grant Workshop:** April 21, 2014. See details [HERE](#). RSVP to [DNR.CMP@dnr.state.il.us](mailto:DNR.CMP@dnr.state.il.us)

**Grant Period:** Approximately October 2014 through March 2016 (18 months)

**Grant Amounts:** \$20,000 to \$150,000 - Projects with smaller budgets may be considered only if the applicant contacts ICMP to discuss the project idea no later than May 15, 2014.

**Total Funding Available:** Approximately \$800,000

**Eligibility:** Applicant must be a unit of government or a 501(c)3. Education projects are limited to Cook Counties in Illinois. Planning grants must be for projects entirely within the Illinois coastline.



# Attachments

- Letters of Commitment
- Letters of Support
- Project Area Map
- Detailed Maps for site-scale planning projects (if available)
- Mapping File(s)
- W-9
- 501[c]3 letter (if applicable)
- Proof of current federally-negotiated indirect rate (if applicable)

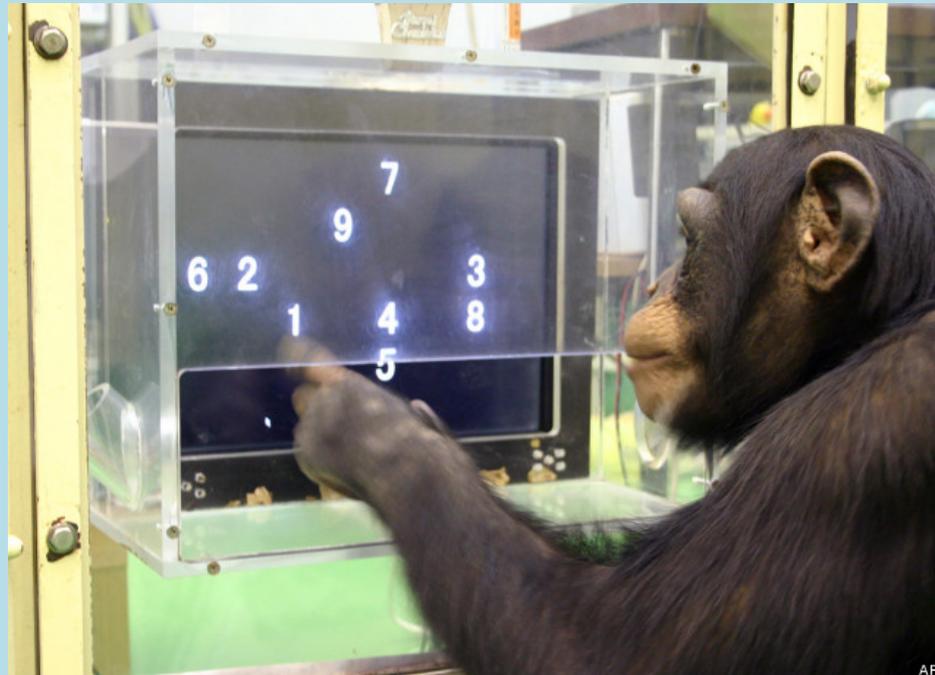


Email 1 copy to [DNR.CMP@illinois.gov](mailto:DNR.CMP@illinois.gov)

Mail 1 copy to our office

# Things to note

- The questions correspond to our scoring criteria so be sure to answer clearly and completely
- If a question has multiple parts, be sure to answer the whole question



# Application Tips

- The timeline question (question 8) feeds into our reporting forms



# Project Timeline and Deliverables

## 8. Tasks, Schedule for Completion and Outcomes and Deliverables

Tasks: List key project tasks. Space is provided to further describe each in question B in the project narrative form.	April-June 2014	July-Sept 2014	Oct-Dec 2014	Jan-March 2015	For each, list outcomes/deliverables. Describe further in project narrative, question C
1. Develop winter eco-tours, maps, and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Workshop content created
2. Lay out and print winter eco-tour brochures, maps and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Printed materials
3. Plan workshop logistics and outreach strategy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Logistics and resources in place for 4 workshops
4. Recruit participants	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Flyers, Community Group outreach, email mailings, Social Media posts, Goal: 250 Participants signed up for events
5. Hold workshops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	200 Participants, 50 each at 4 workshops
6. Post self-guided eco-tour materials on webpage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Materials available to public
7. Promote self-guided eco-tour materials	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5% increase in winter site visitation over previous year.
8.					

# Project Timeline and Deliverables

## 8. Tasks, Schedule for Completion and Outcomes and Deliverables

Tasks: List key project tasks. Space is provided to further describe each in question B in the project narrative form.	April-June 2014	Jul-Sep 2014
1. Develop winter eco-tours, maps, and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2. Lay out and print winter eco-tour brochures, maps and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Plan workshop logistics and outreach strategy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4. Recruit participants	<input type="checkbox"/>	<input type="checkbox"/>

# Project Timeline and Deliverables

## Completion and Outcomes and Deliverables

Tasks. Space is provided to further in B in the project narrative form.	April- June 2014	July- Sept 2014	Oct- Dec 2014	Jan- March 2015	For del pro
maps, and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wor
o-tour brochures, maps and activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Prin
d outreach strategy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Logi work
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Flye mail

# Grant Performance Report

Version Date: 3/14/14

Attachment E.



## ILLINOIS COASTAL MANAGEMENT PROGRAM QUARTERLY GRANT PERFORMANCE REPORT

Grant Number:  Report Date (MM/DD/YY):

Report Period (Check One):  
 Jan. 1 to  Mar. 31    Apr. 1 to  June 30    July 1 -  Sept. 30    Oct. 1 to  Dec. 31

Grantee:  Phone #:

Project Title:

Project Administrator:  EMAIL:

### Status of Tasks (please list tasks from your grant application)

### Percent Complete

Task Name (or VERY brief description- use only space provided)	0%	25%	50%	75%	100%
1 Develop winter eco-tours, maps, and activities				x	
2 Lay out and print winter edo-tour brochures, maps and activities				x	
3 Plan workshop logistics and outreach strategy			x		
4 Recruit participants		x			



# Grant Performance Report

Project Title: BEST PROJECT EVER

Project Administrator: Jane Doe EMAIL [J.Doe@nature-kids.org](mailto:J.Doe@nature-kids.org)

Task Name (or VERY brief description- use only space provided)	Percent Complete				
	0%	25%	50%	75%	100%
1 Develop winter eco-tours, maps, and activities				x	
2 Lay out and print winter edo-tour brochures, maps and activities				x	
3 Plan workshop logistics and outreach strategy			x		
4 Recruit participants		x			
5 Hold workshops	x				

# Application Tips

- **Budget Form:** Most common issue we see are problems with the personnel budget lines and putting costs that should be contractual in other parts of the budget



## Illinois Coastal Grants Program

Illinois Department of Natural Resources--Coastal Management Program

### Attachment 2--Detailed Proposed Budget

Applicant Name:

Project Title:

Personnel (List by Name)	Position Title	# of Hours	Rate	Grant Amount	Match Amount	Total
John Doe	Planning Director	100	\$40.00	\$2,000	\$2,000	\$4,000
						\$0



		Grant Amount	Match Amount	Total
# of Hours	Rate	\$2,000	\$2,000	\$4,000
100	\$40.00	\$2,000	\$2,000	\$4,000
				\$0

**Correct**

		Grant Amount	Match Amount	Total
# of Hours	Rate	\$2,000	\$2,000	\$4,000
1	\$40.00	\$2,000	\$2,000	\$4,000
				\$0

**NOT Correct**

# More Budget Guidance

## Contracts

- Only include staff paid directly by the applicant organization in the personnel section of the budget. Other staff time goes in contractual



# More Budget Guidance

## CPA

- We encourage applicants to include money in budget for a Certified Public Accountant to review quarterly reimbursement submissions





# Examples of “Good” versus “What not to do” maps from Application Instructions



# Examples of “Good” versus “What not to do” maps from Application Instructions

## Common Mapping Issues:

- Tilt and Compass should be reset
- Unneeded layers make maps hard to read
- Should be zoomed to show sites **and** Coastal Zone Boundary



# Contact Information:

Illinois Coastal Management Program

160 N. LaSalle St.

Suite S-703

Chicago, IL 60601



**Phone:** 312-814-3123

**Email:** [DNR.CMP@illinois.gov](mailto:DNR.CMP@illinois.gov)

**Website:**

<http://www.dnr.illinois.gov/cmp/Pages/grants.aspx>

# Thanks for Coming!

