

TITLE 17: CONSERVATION  
 CHAPTER I: DEPARTMENT OF NATURAL RESOURCES  
 SUBCHAPTER a: LANDS

PART 230  
 NORTH POINT MARINA VENDORS

Section	
230.10	Definitions
230.20	Vendor Authorization
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**AUTHORITY:** Implementing and authorized by Section 4 of the State Parks Act [20 ILCS 835/4] and by Sections 805-115, 805-230, 805-260, 805-300, 805-330, 805-335, 805-520, 805-525 of the Civil Administrative Code of Illinois [20 ILCS 805/805-115, 805-230, 805-260, 805-300, 805-330, 805-335, 805-520, 805-525].

**SOURCE:** Adopted at 13 Ill. Reg. 12826, effective July 21, 1989; recodified by changing the agency name from Department of Conservation to Department of Natural Resources at 20 Ill. Reg. 9389; amended at 29 Ill. Reg. 1358, effective January 10, 2005.

**Section 230.10            Definitions**

- a) Department - Illinois Department of Natural Resources and its agents or employees.
- b) Employees - Persons working for a vendor, including the vendor himself.
- c) Marina - North Point Marina Complex, including its roads, buildings, grounds, docks and waters.
- d) Marina Service Center - That concessionaire who has leased and is operating the Marina service building and docks in the commercial harbor.
- e) Vendor - Any marine service business which has not leased grounds or buildings at the North Point Marina Complex for the purpose of establishing a permanent business.

**Section 230.20            Vendor Authorization**

Each vendor:

- a) must be authorized by the Department prior to performing work or providing service within the Marina;
- b) will be required to pay an annual license fee of \$300 prior to authorization to perform

work or provide service within the Marina;

- c) must provide a current list of employees who will be assigned to work at Marina property. The list shall include such items as name, age, immediate supervisor's name and company employed by. Keeping this list shall be a continuing duty of the vendor;
- d) possess all business licenses required by the State of Illinois, the County of Lake and the Village of Winthrop Harbor, comply with all applicable Federal, State and local laws relating to the operation of the business;
- e) has the responsibility to conduct a background check on his employees assigned to work at Marina property;
- f) shall agree in writing to assume all liability for damage, injury or criminal act caused by its employees while conducting business at Marina property and to hold the Department harmless for those damages, injury or criminal acts; and
- g) shall provide a certificate of insurance naming the State of Illinois, Department of Natural Resources as additional insured. A schedule of insurance requirements shall be provided to the Marina Administrative Office by the vendor.

(Source: Amended at 29 Ill. Reg. 1358, effective January 10, 2005)

### **Section 230.30 Access and Work Requirements**

Upon arrival at the Marina:

- a) Licensed vendors will be issued a vendor code at the beginning of the season. This code will provide access to the docks and parking gates. Vendor's vehicles must be identified. The vendor name should be conspicuously displayed so as to be visible to Department personnel. Any misuse of these privileges will result in termination of the Vendor Services Agreement.
- b) Unlicensed vendors must register at the Marina Office and provide a work order identifying what boats they will be working on and the nature of the work. The vendor will then be issued a gate pass. All unlicensed vendors must log out at the Marina Office and return the gate pass upon completion of the work or at the end of the work day, whichever comes first. Unlicensed vendors not providing evidence of warranty work being performed will be required to become a licensed vendor within 7 days.
- c) All vendors will be required to be in uniform with company name visible or a Marina pass will have to be worn so as to be visible to Department of Natural Resources personnel.

- d) Employees shall present a valid vendor work order and/or personal identification upon request of Department personnel.
- e) Employees found working without proper authorization will be escorted to a harbor supervisor for disposition. Any employee found to be working without proper identification more than once may be banned from working at Departmental property for up to five years in accordance with the standards expressed in 17 Ill. Adm. Code 2530.420.
- f) All employees may perform only such work as authorized by agreement between vendor and Department.
- g) Employees performing mechanical work must be certified by an appropriate certifying or training organization.
- h) Except in cases of emergency to keep a vessel afloat, no work shall be done between sunset and 8 a.m.
- i) No employee shall place any tools, equipment, parts or materials so as to obstruct docks, fingers or walkways.
- j) Use of Marina dock carts is prohibited.

(Source: Amended at 29 Ill. Reg. 1358, effective January 10, 2005)

#### **Section 230.40      Miscellaneous**

- a) Any commercial use of the public boat launching ramp will result in a fee charged by the Department based upon the type of activity. The Marina office must be notified in advance of any commercial use. Commercial use of the public boat ramps is prohibited on weekends, holidays or when so posted due to high use.
- b) Hull wash-downs may not be done on Marina property except at the Marine Service Center designated wash-down area.
- c) The Department will entertain requests for temporary vendor permits for special events pursuant to 17 Ill. Adm. Code 150.50.

#### **Section 230.50      Penalties**

In addition to any specific penalties prescribed in this Part, violators of any of the provisions of this Part are subject to loss of privilege to vend their goods and/or services at the Marina for up to 5 years, in accordance with the standards expressed in 17 Ill. Adm. Code 2530.420, as well as any and all penalties prescribed by law (Section 6 of the State Parks Act [20 ILCS 835/6]).

(Source: Amended at 29 Ill. Reg. 1358, effective January 10, 2005)