

STATE OF ILLINOIS  
DEPARTMENT OF NATURAL RESOURCES  
OFFICE OF RESOURCE CONSERVATION  
DIVISION OF FORESTRY  
ONE NATURAL RESOURCES WAY  
SPRINGFIELD, IL 62702-1271

THE FOLLOWING RULES WILL ASSIST THE TIMBER BUYER IN COMPLYING WITH THE PROVISIONS OF THE ILLINOIS TIMBER BUYERS LICENSING ACT. (225 ILCS 735)

**RULE 1**

IT SHALL BE THE RESPONSIBILITY OF ANYONE ENGAGED IN THE BUSINESS OF BUYING TIMBER IN THE STATE OF ILLINOIS TO BE LICENSED UNDER THE PROVISIONS OF THE TIMBER BUYERS LICENSING ACT, 225 ILCS (CHAPTER 225 ILLINOIS COMPILED STATUTES).

**RULE 2**

CORRESPONDENCE SHALL BE ADDRESSED TO: STATE OF ILLINOIS, DEPARTMENT OF NATURAL RESOURCES, OFFICE OF RESOURCE CONSERVATION, DIVISION OF FORESTRY, ONE NATURAL RESOURCES WAY, SPRINGFIELD, IL 62702-1271.

**RULE 3**

THE LICENSE IS VALID FROM THE DATE OF ISSUANCE THRU THE CALENDAR YEAR.

**RULE 4**

APPLICATION FOR THE LICENSE SHALL BE PROPERLY PRESENTED TO THE DEPARTMENT AT LEAST 15 DAYS PRIOR TO THE LICENSE YEAR OR THE BEGINNING OF ANY NEW OPERATIONS. APPLICATIONS RECEIVED AFTER THE 1<sup>ST</sup> OF THE YEAR WILL BE DATED AS OF THE DATE APPLICATION IS APPROVED BY THE DEPARTMENT.

**RULE 5**

BONDING SECURITY SHALL NOT BE CANCELLED OR ALTERED DURING THE LICENSE YEAR UNLESS WRITTEN PERMISSION IS GRANTED BY THE DEPARTMENT.

**RULE 6**

THERE WILL BE NO REDUCTION IN THE LICENSE CERTIFICATE OR FILING FEES FOR A PARTIAL YEAR.

**RULE 7**

ENFORCEMENT OF THE TIMBER BUYERS LICENSING ACT WILL BE DONE BY THE DEPARTMENT OF NATURAL RESOURCES PERSONNEL, AND OTHER INDIVIDUAL(S) AS DESIGNATED BY THE DIRECTOR.

**RULE 8**

APPLICATION FOR LICENSE, FEES AND PROOF OF BONDING MUST BE SUBMITTED TOGETHER.

**RULE 9**

IDENTIFICATION CARDS OF WALLET SIZE WILL BE ISSUED TO THE HOLDER OF A CERTIFICATE OF LICENSE UPON HIS REQUEST. THESE CARDS WILL BE PRENUMBERED TO THE CERTIFICATE OF LICENSE. THE CERTIFICATE OF LICENSE HOLDER IS RESPONSIBLE FOR THE USE OF THESE CARDS. THESE CARDS MUST BE CARRIED UPON THE PERSON OF THE TIMBER BUYER WHILE CONDUCTING BUSINESS, AND MUST BE PRESENTED TO ANY AUTHORIZED DEPARTMENT EMPLOYEE OR PEACE OFFICER MAKING DEMAND FOR IT. THERE WILL BE NO FEES CHARGED FOR THESE IDENTIFICATION CARDS.

**RULE 10**

APPLICATION FOR LICENSE SHALL BE ACCOMPANIED BY FEES IN KEEPING WITH THE PROVISIONS OF THE TIMBER BUYERS LICENSING ACT.

**FEE CALCULATION**

THE FEE TO BE PAID FOR THE CERTIFICATE THAT A LICENSE HAS BEEN ISSUED AND BOND FILED IS \$5.00. THE FILING FEE SHALL BE \$25.00. **TOTAL FEES TO ACCOMPANY LICENSE APPLICATION SHALL BE \$30.00.**

**RULE 11**

CHECKS OR MONEY ORDERS SHOULD BE MADE PAYABLE TO: DEPARTMENT OF NATURAL RESOURCES.

**RULE 12**

TIMBER PURCHASES MUST BE MADE IN THE SAME NAME AS THE LICENSE HOLDER.

**RULE 13**

BONDING REQUIREMENTS SHALL BE IN KEEPING WITH THE PROVISIONS OF THE TIMBER BUYERS LICENSING ACT.

**BONDING CALCULATIONS**

BONDING SECURITY SHALL BE IN THE AMOUNT OF \$500.00 FOR A TIMBER BUYER WHO PAID \$5,000.00 OR LESS FOR ALL TIMBER BROUGHT FROM ILLINOIS TIMBER GROWERS DURING HIS LAST COMPLETED FISCAL OR THE LAST CALENDAR YEAR.

BONDING SECURITY (FOR BUYERS PAYING MORE THEN \$5,000.00 FOR ALL TIMBER BOUGHT FROM ILLINOIS TIMBER GROWERS) SHALL BE 10 PERCENT OF THE TOTAL ROUNDED OFF TO THE NEXT HIGHER EVEN \$100.00.

EXAMPLE: IF YOU PAID \$12,830.00 FOR TIMBER LAST YEAR  
YOU FIND \_\_\_\_\_ X .10 PERCENT  
IS \$ 1,283.00 ROUNDED OFF TO THE NEXT HIGHER \$100 IS \$1,300.00.

THE MAXIMUM BOND REQUIRED WILL BE \$10,000.00

BONDING REQUIREMENTS MAY BE MET BY PRESENTING EVIDENCE OF A PROPERLY EXECUTED:

1. SURETY BOND ( IN THE REQUIRED AMOUNT)
2. BANK CERTIFICATE OF DEPOSIT ( IN THE REQUIRED AMOUNT)
3. IRREVOCABLE LETTER OF CREDIT (IN THE REQUIRED AMOUNT)